

**Minutes of the Oscoda Area Schools Board of Education
Regular Meeting Monday, October 13, 2014**

The Regular Meeting of the Oscoda Area Schools, Iosco and Alcona Counties, Michigan, Board of Education was called to order at 7:00 p.m. on Monday, October 13, 2014 by Board President Tony Johnson. The meeting was held in the Board of Education Meeting Room located in Oscoda Area High School, 3550 East River Road, Oscoda, Michigan 48750. President Johnson led the Pledge of Allegiance and Secretary Parent read the district's Vision, Mission, and Belief statements.

Members Present: Parent, Barnhart, Johnson, Davis, Kahila, Ellis (arrived at 7:02p.m.)
Members Absent: None

Audit Manager Cindy Scott of Stephenson, Gracik & Company presented the 2013-2014 Fiscal Year audit. The Oscoda Area Schools received an unmodified opinion, which is the highest level of assurance possible. Mrs. Scott reported:

- Fund balance increased from 13% to 16.5%
- Wages, benefits, and employment taxes make up 72% of the budget
- Revenue decreased .2% or \$22,000
- Expenditures decreased 1%
- The district has no impaired assets
- The district has a CPA on staff so there is no disclaimer comment
- All recommendations for activity fund accounts made in the audit last year have been implemented
- The audit report recommends that an independent person match bank statements and financial report
- Findings reported last year regarding Title I and Food Service Programs have been rectified
- Next year GASB 68 is required to be implemented, which means that all districts will have to report unfunded pension liabilities

Motion: by Davis, supported by Barnhart, that the Board of Education receive the 2013-14 Fiscal Year audit, as presented by Cindy Scott, Audit Manager, Stephenson, Gracik & Company, and as recommended by the Director of Finance and the Superintendent of Schools.

Yeas: Ellis, Parent, Peters, Barnhart, Johnson, Davis, Kahila
Nays: None
Absent: None
Abstained: None
Motion declared adopted with a 7 – 0 vote.

Oscoda High School Assistant Principal Scott Lueck updated the Board on the i3grant. The district received a four-year grant from the Institute of Excellence. The grant is to help improve middle grade schools. Mr. Lueck attended a conference in Washington DC last June. The conference offered sessions on discipline, building culture, and classroom culture, to name a few. All presenters were teachers or administrators. Implementation of the 7th & 8th grade advisory period was a result of the conference, as well as longer periods for math and language arts. Terence Allison, Scott Lueck, Amy Alda, Laura Zacharias, Valorie Moeller, and Linda Skodack are currently involved in the i3 grant.

Spanish Teacher Rachel Sverid stated that she is taking a group of students and parents to Costa Rica this summer. The trip was planned independently and is not a school activity. As a result, Ms. Sverid has an opportunity to attend a five-day cultural conference in Spain in January. This conference will enable her to experience the things she is teaching as well as improve her Spanish speaking skills. Superintendent Moore stated that policy requires that the Board be notified of any out of state conferences. Ms. Sverid will use two personal business days, and two school business days. There will be no cost to the district other than the cost of a substitute teacher.

OEA President Kathleen Erickson reported that a PBIS Program was implemented at RES. Christopher Manick is the chair of the PBS Committee, which is designed to promote positive behavior. There are expectations hanging in every classroom, in restrooms, in hallways, on buses, and in the cafeteria. Students earn "owl bucks" if they go above and beyond. Every two weeks there is a classroom drawing for a small prize. A building-wide drawing is held each marking period. The PBIS Program is looking at ways to reward student that exemplify expectations. The program seems to be a motivating positive behavior.

The Board of Education heard no public/general comments.

Motion: by Ellis, supported by Kahila, that the Board of Education approve the Consent Agenda Items which include: the approval of the Agenda for the October 13, 2014 Regular Meeting; the tentative minutes of the Regular Meeting held on Monday, September 8, 2014; and the payment of the General Fund checks #76075 and #10001 through #10159, except for voided check 10024, totaling \$1,106,526.56 as recommended by the Superintendent of Schools.

Yeas: Parent, Peters, Barnhart, Johnson, Davis, Kahila, Ellis

Nays: None

Absent: None

Abstained: None

Motion declared adopted with a 7 – 0 vote.

Motion: by Davis, supported by Peters, that the Board of Education approve the School Success Partnership Program with Northeast Michigan Community Services Agency as proposed and as recommended by the Administrators and the Superintendent of Schools.

Yeas: Peters, Barnhart, Johnson, Davis, Kahila, Ellis, Parent

Nays: None

Absent: None

Abstained: None

Motion declared adopted with a 7 – 0 vote.

Motion: by Ellis, supported by Barnhart, that the Board of Education adopt the following resolution, as drafted by legal counsel and as recommended by the Finance Director and the Superintendent of Schools:

WHEREAS:

1. The District is authorized and empowered by certain provisions of Michigan law, including but not limited to Act 451, Public Acts of Michigan, 1976, as amended, Act 34, Public Acts of Michigan, 2011, as amended, and Act 99, Public Acts of Michigan, 1933, as amended, to issue bonds and other debt obligations for public purposes; and
2. Federal income tax law requires that issuers of tax-advantaged debt obligations, including but not limited to tax-exempt bonds (“Obligations”) comply with certain post-issuance requirements set forth in the Internal Revenue Code; and
3. For the purpose of maximizing the likelihood that certain applicable post-issuance requirements of federal income tax law need to preserve the tax-advantaged status of the Obligations are met, the District desires to adopt the Post-Issuance Tax Compliance Policy, attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The District’s Post-Issuance Tax Compliance Policy for tax-advantaged debt obligations attached hereto as Exhibit A is hereby approved.
2. This resolution shall take effect immediately from and after its adoption.
3. The provisions of the resolutions of the District authorizing the issuance of Obligations shall apply to the documents and actions approved in this resolution, and the provisions of such resolutions are incorporated herein by reference.
4. The District hereby delegates to the Finance Director in consultation with bond counsel, the power to adopt and implement procedures related to compliance with the attached Post-Issuance Tax Compliance Policy on a case by case basis, as deemed necessary.
5. All resolutions and parts of resolution insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

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Yeas: Barnhart, Johnson, Davis, Kahila, Ellis, Parent, Peters
 Nays: None
 Absent: None
 Abstained: None
 Motion declared adopted with a 7 – 0 vote.

Vice-President Barnhart announced that due to the fact that his mother is an employee of the district covered by one of the Central Office contracts, he has a personal conflict of interest and as such will refrain from any discussion of or vote on the approval of the Central Office contracts.

Motion: by Kahila, supported by Peters, that the Board of Education approve the 2014-2015 School Year contracts for Finance Director, Sean Pear, Human Resources Director Janice LaVigne, Central Office Manager Susan Barnhart, Technology Director Jana Stepp, and Transportation Supervisor/Central Office Specialist Christina Ruedisueli as presented and as recommended by the Superintendent of Schools.

Yeas: Johnson, Davis, Kahila, Ellis, Parent, Peters
 Nays: None
 Absent: None
 Abstained: Barnhart
 Motion declared adopted with a 6-0-1 vote.

Motion: by Peters, supported by Barnhart, that the Board of Education approve the 2014-15 School Year contract for Mechanic Cory Uhlbeck, as proposed and as recommended by the Superintendent of Schools.

Yeas: Davis, Kahila, Ellis, Parent, Peters, Barnhart, Johnson
 Nays: None
 Absent: None
 Abstained: None
 Motion declared adopted with a 7 – 0 vote

Motion: by Ellis, supported by Peters, that the Board of Education approve an increase in the wage for substitute teachers from \$75.00 per day to \$85.00 per day, and that long-term substitute teachers be paid \$90.00 per day after the 10th consecutive day in the same assignment, as recommended by the Human Resource Director and the Superintendent of Schools.

Yeas: Kahila, Ellis, Parent, Peters, Barnhart, Johnson, Davis
 Nays: None
 Absent: None
 Abstained: None
 Motion declared adopted with a 7 –0 vote.

Motion: by Peters, supported by Kahila, that the Board of Education authorize the Superintendent to issue the proposed RFP for transportation employment management service, as recommended by the Superintendent of Schools.

Yeas: Ellis, Parent, Peters, Barnhart, Johnson, Davis, Kahila
 Nays: None
 Absent: None
 Abstained: None
 Motion declared adopted with a 7 – 0 vote.

President Johnson stated that the Board of Education received a letter from the Department of Community Health commending the Board for its commitment to tobacco free facilities.

The Board of Education had the first presentation of the following bylaws and policies:

- Bylaw 0131.1 – Bylaws and Policies
- Policy 1422 – Nondiscrimination and Equal Employment Opportunity – Administration
- Policy 3122 – Nondiscrimination and Equal Employment Opportunity – Professional Staff
- Policy 4122 – Nondiscrimination and Equal Employment Opportunity – Support Staff
- Policy 1619.02 – Privacy Protections of Fully Funded Insured Group Health Plans – Administration
- Policy 3419.02 – Privacy Protections of Fully Funded Insured Group Health Plans – Professional Staff
- Policy 4419.02 – Privacy Protections of Fully Funded Insured Group Health Plans – Support Staff
- Policy 1623 – Section 504/ADA Prohibition Against Disability Discrimination in Employment – Administration
- Policy 3123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment – Professional Staff
- Policy 4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment – Support Staff
- Policy 1662 – Anti-Harassment – Administration
- Policy 3362 – Anti-Harassment – Professional Staff
- Policy 4362 – Anti-Harassment – Support Staff
- Policy 3121 – Criminal History Record Check – Professional Staff
- Policy 4121 – Criminal History Record Check – Support Staff
- Policy 5200 – Attendance
- Policy 5517 – Anti-Harassment – Students
- Policy 5517.01 – Bullying and Other Aggressive Behavior Toward Students
- Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity
- Policy 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability
- Policy 2370.01 – Online/Blended Learning Program
- Policy 5610.01 – Expulsions/Suspensions – Required by Statute
- Policy 9160 – Public Attendance at School Events

Superintendent Moore reported that the tentative student count on October 1, 2014 was 1205.77.

The Board of Education acknowledged the hiring of Sophomore Class Advisor Mary Kay Gwizdala and Freshman Class Advisor Kristal Gerow.

The Board of Education acknowledged the retirement of RES Secretary Gisela Vito, effective June 30, 2015.

The Board acknowledged a Memorandum of Understanding with AFSCME Local 1545 extending the probationary period for a bus driver the district would like to hire.

Superintendent Moore stated that the district has been looking at a balance schedule pilot program. The committee discussed year round school for one section per grade level, and anticipated that it would cost the district a substantial amount from the general fund. Mr. Negro and Mr. Allshouse determined that the district would be eligible for more grant funding for an extensive summer school program. They are looking at the possibility of offering full-day summer school with transportation and food service. They are looking at the cost of offering two four-week sessions or three three-week sessions. Students would get an additional 45 days of school. Mr. Negro and Mr. Allshouse will make a recommendation on an extensive summer school program to the District School Improvement Team. Superintendent Moore stated that the CASBA meeting in November will include discussion on year round school.

Superintendent Moore stated that it costs approximately \$73,000 to \$80,000 to operate the pool. The operating cost could be reduced if the district purchased a pool cover. Athletic Director Anthony Lopez researched pool covers and found that a cover would cost between \$17,000 and \$54,000, but could result in an energy saving of \$14,000 per year. Superintendent Moore stated that the district will continue to investigate the pros and cons of investing in a pool cover.

Superintendent Moore stated that Zimco is no longer marketing the InFormed evaluation tool patented by the district.

Superintendent Moore stated that he will be doing a custodial and maintenance walk through once a month to ensure that staff members are effective and efficient.

Superintendent Moore reported that the District School Improvement Team is evaluating the district vision and mission statements, looking into the pros and cons of bring your own device to school, summer school, and identifying the needs of our district for the next five years.

Superintendent Moore reported that the Friends of the Auditorium raised \$26,000 for new auditorium curtains. The district has issued an RPF for auditorium curtains. Superintendent Moore stated that the ceiling in the auditorium needs to be painted. This will cost the district approximately \$2,500.

The Food Service Program will hold a drawing for a 32" television at each building in an effort to increase the number of meals served. Student will be entered into the drawing every time they get breakfast. The drawing will be held in mid December. Trustee Davis expressed concern about the message such a drawing send to our students. Secretary Parent pointed out the televisions need to have cable service, and suggested that a tablet might be a better idea for a drawing.

The Board of Education acknowledged the updated list of volunteers and the updated fundraising calendar.

Superintendent Moore reported that the sinking fund projects are coming together. He reported that there is a significant leaking issue on the west wall where the new weight room comes into the wall efface of the siding. The contractor is not sure how to resolve the program. That particular section may have to be ripped out and replaced and could cost in the area of \$20,000.

Motion: by Johnson, supported by Barnhart, that the Board of Education enter into closed session at 8:55 p.m. for the purpose of discussing contract negotiations with the Oscoda Secretary Association, as provided for in Section 8(c) of the Open Meetings Act.

Yeas: Parent, Peters, Barnhart, Johnson, Davis, Kahila, Ellis,
 Nays: None
 Absent: None
 Abstained: None
 Motion declared adopted with a 7 – 0 vote.

The Board returned to open session at 9:11 p.m. No action was taken during closed session.

There being no further business for discussion, the meeting was adjourned at 9:12 p.m.